

**From:** [Neff, Jennifer](#)  
**To:** [Perez, Ashley](#); [Arceno, Mark Anthony](#)  
**Cc:** [Cravens-Brown, Lisa](#); [Babcock, Jennie](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)  
**Subject:** Comparative Studies 4597.02  
**Date:** Monday, January 6, 2025 3:46:00 PM  
**Attachments:** [image001.png](#)

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Good afternoon,

On Thursday, December 12<sup>th</sup>, the Themes 2 Subcommittee of the ASC Curriculum Committee and the Theme Advisory Group for Migration, Mobility, and Immobility reviewed a GEN Theme: MMI request for Comparative Studies 4597.02.

The reviewing faculty approved the request with the following feedback:

- **Contingency:** The reviewing faculty request that the assignment descriptions be revised to not only explicitly emphasize the MMI Theme, but also provide students with clear guidance on how they might incorporate the Theme into their work/writing. As it stands, the relationship between the assignments and the Theme is not immediately apparent in the syllabus. The reviewing faculty believe that students would benefit from integrating assignment information outlined in the GE submission form into the syllabus. [Syllabus pp. 4-6]
- **Contingency:** The reviewing faculty ask that the department adjust the course description in curriculum.osu.edu to more clearly convey the course's engagement with the MMI Theme, ensuring that future instructors understand that the course must maintain the thematic framework.
- **Contingency:** The reviewing faculty note that previous iterations of this course listed different course topics (e.g., effects of globalization in China); the proposed syllabus appears to have shifted its focus for the requested MMI Theme. The faculty ask that the department seek concurrence from AAAS, as it does not appear that the course was necessarily taught with a focus on the Atlantic slave trade in the past and the syllabus no longer seems to align with the original broader scope of the course.
- **Contingency:** The reviewing faculty request that the assignment descriptions more clearly align with the Theme specific ELOs (3.1, 3.2, 4.1, & 4.2), with more detailed instructions to ensure that students are being directed to address the Theme in each task.
- **Contingency:** The reviewing faculty ask that the unit provide a cover letter that details the changes that are made to the proposal in response to this feedback.
- *Recommendation:* In light of the changes made to the course content, the reviewing faculty recommend that the course title be adjusted to more explicitly reflect the MMI Thematic focus of the course.
- *Recommendation:* The reviewing faculty recommend that the reference to GE Legacy "elective" be removed, as GE courses are not considered electives, and this may cause confusion among students. [Syllabus p. 2]
- *Recommendation:* Since determination of academic misconduct and appropriate consequences is the responsibility of COAM, not individual instructors, the reviewing faculty recommend that language in the syllabus regarding plagiarism be revised to reflect that

suspected plagiarism will be referred to the Committee on Academic Misconduct. [Syllabus pp. 4-5]

- *Recommendation*: The reviewing faculty recommend that the department update the syllabus to replace references to the mark of “F” with “E,” as the university does not use “F” to designate a failing grade. Additionally, the university does not use the mark of “D-.” Therefore, the grade scale should be adjusted so that the points assigned to “D-” are integrated into the “D” grade. [Syllabus pp. 4-7]

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught.

I will return Comparative Studies 4597.02 to the department queue via curriculum.osu.edu in order to address the above feedback.

Should you have any questions about the feedback of the reviewing faculty, please feel free to contact Lisa Cravens-Brown (faculty Chair of the Themes 2 Subcommittee), Jennie Babcock (faculty Chair of the Theme Advisory Group: MMI), or me.

Best,  
Jennifer



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Pronouns: she/her/hers